

THIS MEETING WILL BE CONDUCTED VIA CONFERENCE CALL.

AGENDA

ADMINISTRATION AND AUDIT COMMITTEE

BOARD OF DIRECTORS

TRINITY RIVER AUTHORITY OF TEXAS

TRA's General Office
5300 South Collins Street
Arlington, Tarrant County, Texas
Tuesday, October 20, 2020
10:30 a.m.

NOTE: This meeting will be conducted via conference call pursuant to the authority of Texas Government Code Section 551.125. This meeting will not take place at the foregoing address. Members of the public may interact with the Administration and Audit Committee during the period designated for public comment by dialing the toll free number (800) 717-4201. The conference ID number to enter when prompted is 767-3037 followed by #. The agenda packet for this meeting is available at <http://www.trinityra.org/default.asp?contentID=156>.

1. Call to order by the Chairman, Director Henry Borbolla III.
2. Roll call by the Secretary, Howard S. Slobodin:

Director Henry Borbolla III, Chairman	_____
Director Jess A. Laird, Member	_____
Director Lisa A. Hembry, Member	_____
Director Cathy Altman, Member	_____
Director Megan W. Deen, Member	_____
3. Certification by the Secretary of compliance with the open meeting requirements of the Government Code. TEX. GOV'T CODE § 551.001 *et seq.*
4. Approval of the [Minutes](#) of the last Administration and Audit Committee meeting held August 18, 2020. **Pg. 5**
5. Any person wishing to make a public presentation to the Administration and Audit Committee on any matter under its jurisdiction may do so during this portion of the Committee's agenda. The presiding officer shall limit the length of time for each speaker to three minutes. Speakers may not trade or donate time to other speakers. Speakers and members of the public must avoid disruptive conduct that interferes with the orderly conduct of a public meeting.

6. New Business:

A. ANNUAL BUDGET FOR FISCAL YEAR 2021. Pg. 8

Memorandum dated October 1, 2020 from General Manager.

- (1) Explanation by J. Kevin Ward.
- (2) Recommendation: The General Manager recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors approve the Annual Budget for Fiscal Year 2021 and authorize and direct the President to transmit a copy thereof, in printed form, for inclusion with the Minutes of the Board Meeting.

B. INVESTMENT OFFICERS' REPORT. Pg. 278

Memorandum dated September 23, 2020 from Manager, Cash and Capital Projects.

- (1) Explanation by Alison A. Mackey.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors approve the Investment Officers' Report of the Trinity River Authority of Texas for the Third Quarter of Fiscal Year 2020.

C. INVESTMENT POLICY AND STRATEGY. Pg. 302

Memorandum dated October 5, 2020 from Manager, Cash and Capital Projects.

- (1) Explanation by Alison A. Mackey.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors adopt Resolution No. R-1553, thereby approving the Investment Policy as presented.

D. TRINITY RIVER AUTHORITY RISK ASSESSMENT 2020. **Pg. 320**

Memorandum dated October 1, 2020 from Manager, Cash and Capital Projects.

- (1) Explanation by Alison A. Mackey.
- (2) Recommendation: This item is presented for information only; no action is necessary.

E. SERIES 2020 CENTRAL REGIONAL WASTEWATER SYSTEM BONDS PRICING REPORT — SERIES 2020 DENTON CREEK REGIONAL WASTE-WATER SYSTEM BONDS PRICING REPORT. **Pg. 322**

Memorandum dated October 5, 2020 from Manager, Cash and Capital Projects.

- (1) Explanation by Alison A. Mackey.
- (2) Recommendation: This item is presented for information only; no action is necessary.

F. AUTHORITY-WIDE PRINTER CONSOLIDATION. **Pg. 324**

Memorandum dated September 30, 2020 from Chief Information Officer.

- (1) Explanation by Douglas L. Short.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors authorize the consolidation of printers Authority-wide under a single master contract as presented in [Exhibit A](#).

G. INFORMATION TECHNOLOGY SUPPORT SERVICES — ANNUAL PURCHASES OVER \$75,000. **Pg. 333**

Memorandum dated September 30, 2020 from Chief Information Officer.

- (1) Explanation by Douglas L. Short.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors authorize the purchases as presented.

H. AUTHORITY PROJECTS — BIDS FOR PROJECT VEHICLES. **Pg. 336**

Memorandum dated September 30, 2020 from Purchasing Manager.

- (1) Explanation by Taylor L. Huynh, Administrative Services.
- (2) Recommendation: Management recommends that the Administration and Audit Committee approve the following motion for submittal to the Board of Directors:

Motion that the Board of Directors accept the list of recommended bids for the purchase of Fiscal Year 2021 Trinity River Authority vehicles.

7. Other Business:

8. Adjournment: